

*Delaware, Ohio*

**108.04 ELECTRONIC AUCTION OF PERSONAL PROPERTY.**

Personal property, of any value, not needed for municipal purposes may be sold at electronic auction by the department or division head having supervision or management thereof, upon written approval of the City Manager and the Director of Finance. An electronic auction may be by any means which the City Manager and Director of Finance approve and is intended to attract public bids over the internet or other electronic medium. Prior to the transfer of any property, department and division heads shall be responsible for the removal of logos, seals, emblems or other marks identifying the equipment as the property of the City. A list of items sold, their general condition at the time of sale, the name of the purchaser, the purchase price and the reason for declaring the items available for sale shall be maintained in the City Manager's Office and shall be available for public inspection. If the estimated value of such property is equal to or exceeds five thousand dollars (\$5,000), it shall be sold only when authorized by ordinance of Council and approved by the department or division head having supervision or management of such personal property. When so authorized, such department or division head shall sell the property to the highest bidder. The department or division head is authorized to establish a minimum bid which may be submitted.

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*Mansfield, Ohio*

**199.01 SALE OR OTHER DISPOSITION OF SURPLUS PERSONAL PROPERTY.**

Either the Safety Director or the Public Works Director or their designee, is authorized and directed to provide for the sale of surplus property, including equipment, supplies and motor vehicles in the following manner:

- (a) At such time as personal property of the Municipality serves no useful municipal purpose, either the Safety Director or the Public Works Director shall direct the Operations Supervisor to provide for the sale of such surplus property as provided in this section. Such determination shall be made not less than once during each calendar year.
- (b) Sale of surplus property as determined in subsection (a) hereof shall be sold by the Operations Manager by one or more of the following methods:
  - (1) By informal auction involving the acceptance of sealed bids after advertising not less than two times in a newspaper of general circulation in the Municipality.
  - (2) By public auction, after advertising not less than two times in a newspaper of general circulation in the Municipality.
- (c) Either the Safety Director or the Public Works Director or his designee shall estimate the fair market value of the property to be sold under the provisions of this section, using available valuation resources including, but not limited to blue books, etc. If an item of property is determined to have a fair market value in excess of one thousand dollars (\$1,000), then its sale shall be authorized by ordinance before sale as provided in subsection (b)(1) hereof.
- (d) Notwithstanding anything to the contrary in subsections (a), (b) or (c) hereof and regardless of the property's value, City Council may sell personal property, including motor vehicles acquired for use of municipal officers and departments, and road machinery, equipment, tools, or supplies, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, by Internet auction. Council may contract with a private Internet-based auction system to conduct the Internet auction or it shall conduct such auction itself. Council shall adopt, during each calendar year, a resolution expressing its intent to sell unneeded, obsolete and unfit property by Internet auction and shall state within such resolution the general terms and conditions of sale and whether the auction will be conducted by contract with a private Internet-based auction system or by the

Municipality itself. If a private Internet-based auction system is to be utilized, the name, address and telephone number of the system shall be set forth in such resolution. After adoption of the resolution, Council shall cause to be published twice during consecutive weeks, in a newspaper of general circulation, notice of its intent to sell unneeded, obsolete or unfit municipal personal property by Internet auction. A similar notice shall be posted continually throughout the calendar year in a conspicuous place in the City Building. It shall also be posted continually throughout the calendar year in a conspicuous place in the City Building. It shall also be posted on the City's website on the Internet.

As used in this section, "Internet" means the international computer network of both federal and non-federal interoperable packet switched data networks, including the graphical sub-network called the world wide web.

- (e) The proceeds from the sale of surplus property shall be deposited in the General Fund.
- (f) Should either the Safety Director or the Public Works Director find and determine that surplus property of the City has no value and therefore should be disposed of, one of them shall direct the Operations Supervisor to cause such property to be destroyed or abandoned.
- (g) The Finance Director shall keep records with respect to the sale, destruction or abandonment of surplus property disposed of in accordance with this section.